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Do Better Work, Faster!

*BrainStorm, Inc.* the leading industry provider of end-user software training, offers 360 degrees of instruction for Microsoft Lync 2010. This 6-page, tri-fold, illustrated quick reference training card, offers a variety of beginning and intermediate Lync 2010 tasks, shortcuts, and other resources. Not only will you become more familiar with Lync, but your productivity will skyrocket and you'll be able to do better work faster.

Topics include an in-depth discussion on:

Getting Started, Signing In for the First Time, Keeping Track of All Your Contacts, Personalizing Lync, Keeping Up with Your Communications, Using Lync Where You Are, Instant Messaging, Adding Contacts, Using Voice Mail, Audio Calls, Video Calls, Scheduling an Online Meeting, Using Lync 2010 Attendee, Sharing Your Space, Writing on Whiteboard, and so much more!

**Plus, you get access to FREE video content,** showcasing additional features to increase the depth of your Lync training.

This BrainStorm Quick Start Card is the ultimate reference guide for learning all the ins and outs of Microsoft Lync 2010.

#### **Key Product Features:**

Professional Software Training for Microsoft Lync 2010.

Full color screen shots and graphics to help demonstrate Lync 2010 tasks.

Thorough list of keyboard shortcuts for quick reference.

Sections organized by learning topics; beginner and intermediate users.

Accompanying videos provide an even deeper look into Microsoft Lync 2010.



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